

TAS TRAINING

WSSC

MCG, Department of Finance

Agenda



Part 1

- Learning objectives
- What's the Same: Overall Process & Data
- What's New
- Error Handling

Part 2

- System Demo
- Hands on practice

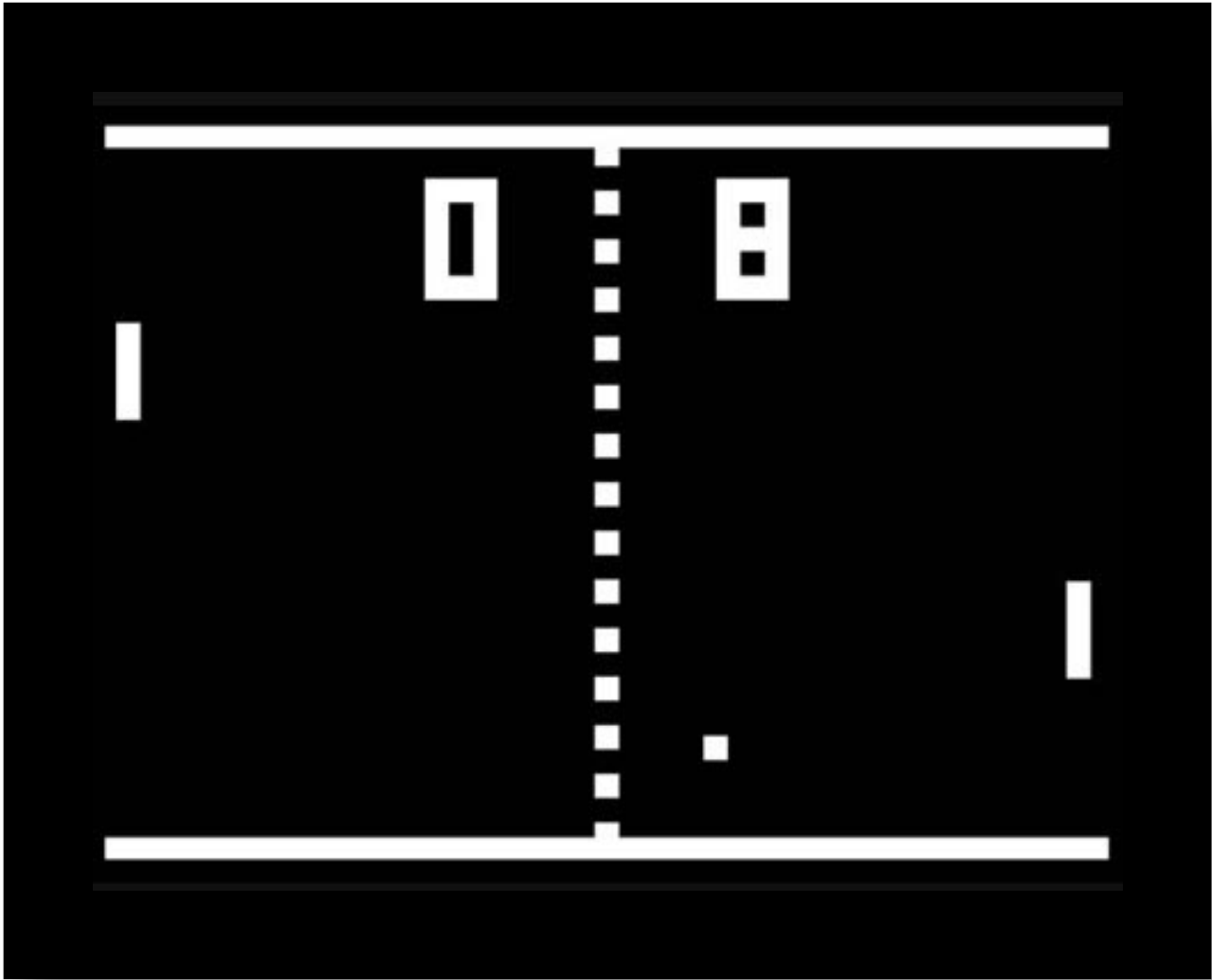
Part 1 - General Content

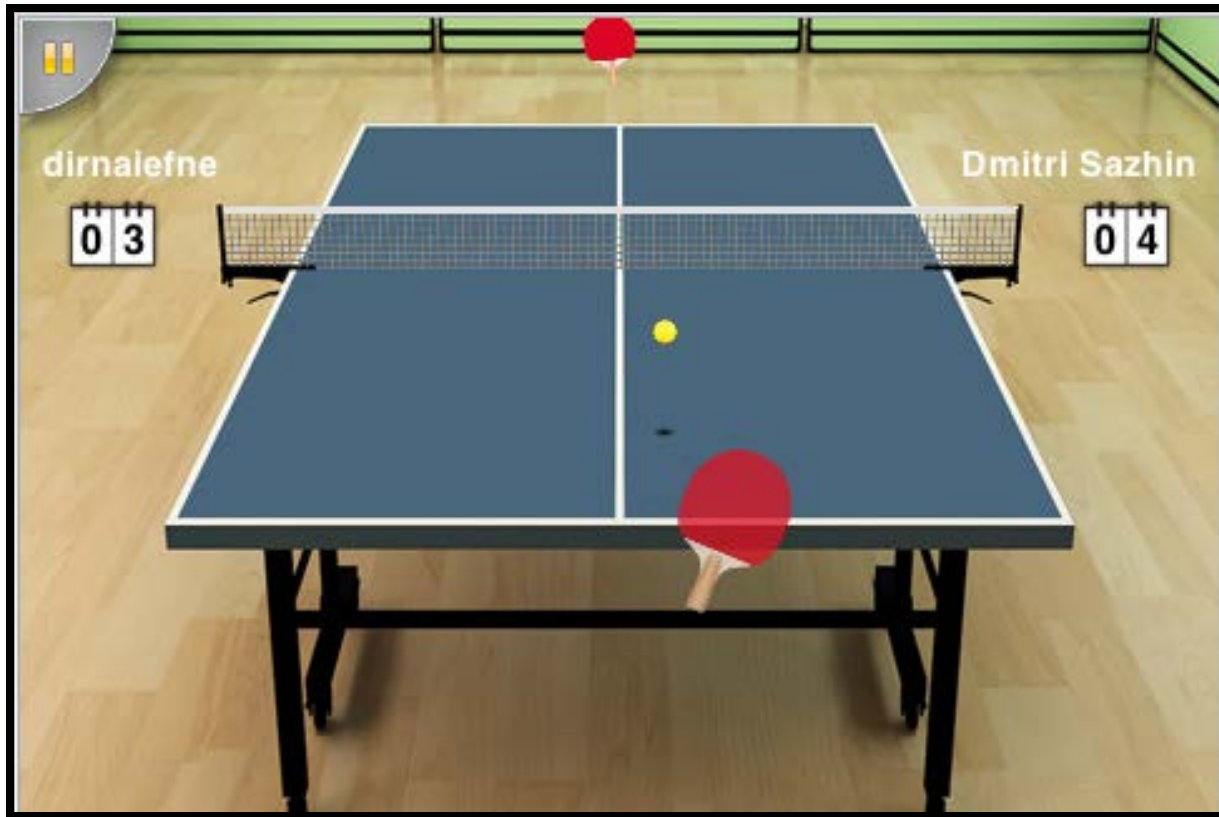
Presented by Diane Bloom & Skyler Grubbs

Goals for Today's Session



- ❑ **Global understanding of end to end process**
- ❑ **Understanding your role as a TAS user**
- ❑ **Learning how to perform functions in TAS**
- ❑ **Understanding business and system processes as it relates to TAS**
- ❑ **Knowing your resources**





Why a new TAS?

Legacy Transaction Menu

1--> NAME/ADDRESS MAINTENANCE

2--> GENERAL INQUIRY

To operate the demonstration as a legacy application, do the following:

- 1). Select option 1.
- 2). Respond to customer number prompt
- 3). View the customer name/address di
- 4). Press PF3 to return to this menu.
- 5). Select option 2.
- 6). Respond to customer number prompt
- 7). View the customer detail display.
- 8). Press PF3 to return to this menu.
- 9). Press PF3 again to return to the

Enter Option ==> █

From this ... to this!



Home Page

[MCG TAX Assessment System Overview](#)

MCG TAX Assessment System Overview

- coming soon

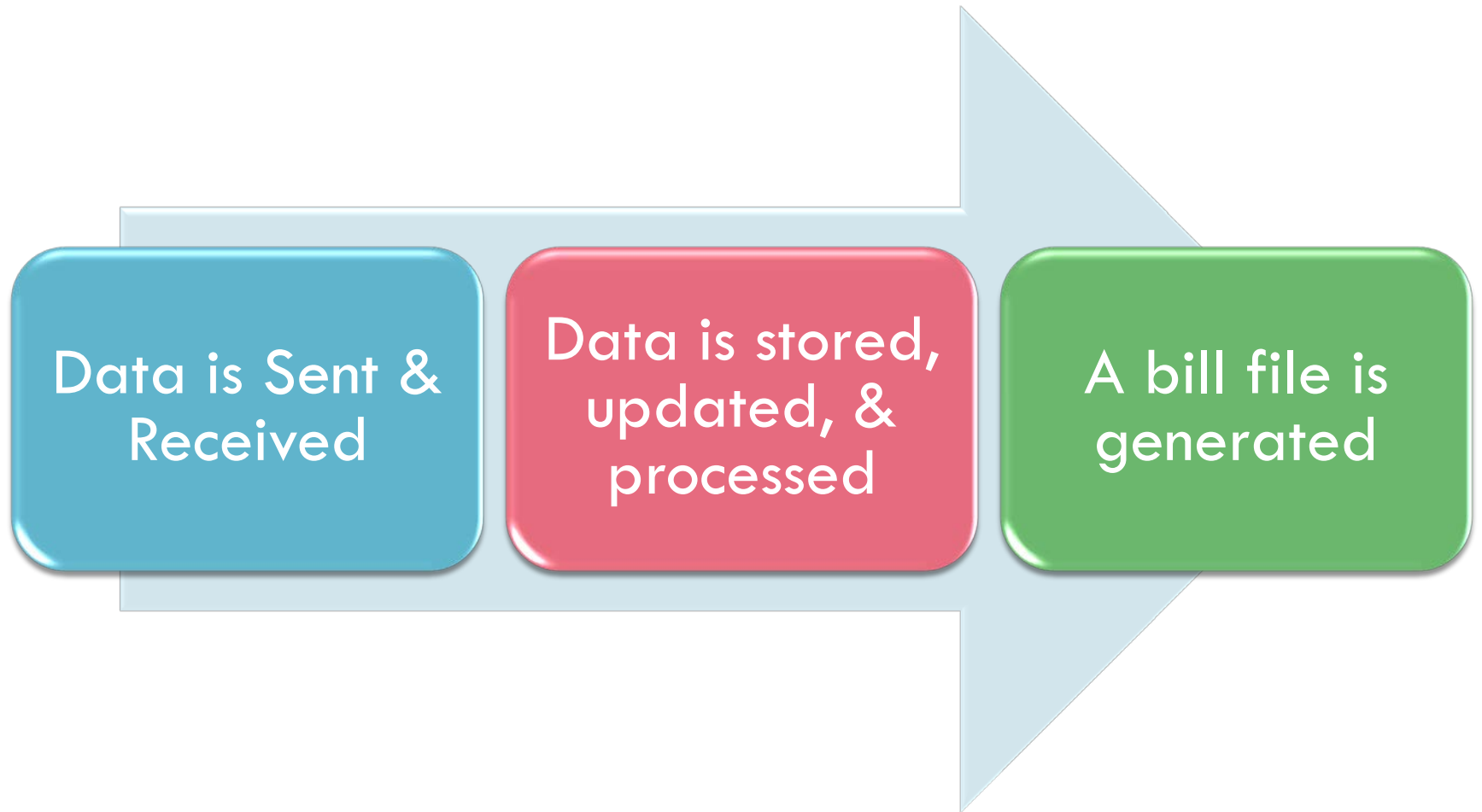
[Batch Job Overview](#)

[Agency Contact Information](#)

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Best viewed with IE 7.0 and higher



What's the overall process?



Let's talk data

Prior to annual billing, MCG sends WSSC subsets of data from the State's SDAT01 File.

WSSC then provides a contribution during the annual billing process, supplemental billing (new construction) and monthly updates.



How is the data sent?



New Term: ESB

Enterprise Service Bus



The method and process that apply to WSSC are "Fetch from External server" and "all we can get"

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What about issues?



Travel Issue (did not arrive)

Treasury & FIN-IT will be notified. You will be contacted by FIN-IT to address the issue.

Data Issue

If errors are found, they must be corrected via the GUI.

TAS will process as much of the data as possible. Remaining errors are to be corrected.



240-777-2828

Part 2 – Demo & Lab

System Demo – Andrew Akinola

Exercises in TAS – Ying Li

Demo & Exercises

1. Logging in

- ePortal
- TAS Test

2. Home Page

- Dashboard
- Batch Job Overview
- Agency Contact Information

3. View Property

- Search for account
- Viewing complete record

4. Manage Charges

- View Summary
- Manage Charges (Add, Edit, and remove charges)
- View Pending Revised Bills

5. View Batch Job Error Log

6. View Error Summary

7. View Error List by Batch

8. View Errors by Batch

9. View Transaction Change Log

Recap

Did we meet the goals we set?

What questions do you still have?

What's next?

What are your resources moving forward?

- Quick Start Guides
- Online tools
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